



PROFESSIONAL EXCELLENCE

# KJC

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Secure Vaulting

# KJC Account Registration Form - SMSF/Company/Trust

## Entity Details (As registered with ASIC)

Entity Name:

Company/Trading Name:

ACN:

ABN:

Unit No:

Street No:

Street Name:

Suburb:

Postcode:

State:

Country:

Phone:

Email:

## Entity Postal Address (If different to above)

Unit No/PO Box:

Street No:

Street Name:

Suburb:

Postcode:

State:

Country:

## Director 1

Title:

First Name:

Middle Name:

Family Name:

DOB:

/

/

Position Held in Entity:

By signing this application form I accept and fully understand the KJC Bullion terms and conditions as outlined on [www.kjcbullion.com.au](http://www.kjcbullion.com.au)

Print Name:

Sign:

Date:

## Director 2

Title:

First Name:

Middle Name:

Family Name:

DOB:

/

/

Position Held in Entity:

By signing this application form I accept and fully understand the KJC Group terms and conditions as outlined on <http://www.kjcbullion.com.au/tc>

Print Name:

Sign:

Date:



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**Director 3**

Title:                      First Name:    Middle Name:  
Family Name:    DOB:    /    /  
Position Held in Entity:

By signing this application form I accept and fully understand the KJC Bullion terms and conditions as outlined on [www.kjcbullion.com.au](http://www.kjcbullion.com.au)

Print Name:

Sign:    Date:

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**Director 4**

Title:                      First Name:    Middle Name:  
Family Name:    DOB:    /    /  
Position Held in Entity:

By signing this application form I accept and fully understand the KJC Group terms and conditions as outlined on <http://www.kjcbullion.com.au/tc>

Print Name:

Sign:    Date:

---

**Director 5**

Title:                      First Name:    Middle Name:  
Family Name:    DOB:    /    /  
Position Held in Entity:

By signing this application form I accept and fully understand the KJC Group terms and conditions as outlined on <http://www.kjcbullion.com.au/tc>

Print Name:

Sign:    Date:



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**Directors Authority to Act**

Each director can act on behalf of the entity separately.

Director (1) Signature:

Director (2) Signature:

Director (3) Signature:

Director (4) Signature:

Director (5) Signature:

All directors must act in conjunction on behalf of the entity.

Director (1) Signature:

Director (2) Signature:

Director (3) Signature:

Director (4) Signature:

Director (5) Signature:

**Supporting Documentation**

All directors have supplied a completed copy of KJC Bullion Account Registration Form - Personal as well as supporting identification as outlined in KJC identification requirements and consent to these identification documents being used for compliance and verification purposes as required (See KJC Identification help form for more information)

I have supplied a current ASIC company extract.

Available from the ASIC website [www.asic.gov.au](http://www.asic.gov.au) (See KJC Identification help form for more information & sample)

**or**

I would like KJC to conduct an ASIC company extract report (A fee of \$35 will be payable to KJC)

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**Authorised Agent**

Authorised agents are permitted to collect orders on behalf of a director. By not specifying an authorised agent a signed letter will need to be supplied for each order collected by a non-director.

Title:

First Name:

Middle Name:

Family Name:

DOB:

/

/

Unit No:

Street No:

Street Name:

Suburb:

Postcode:

State:

Country:

**Supporting Documentation**

Authorised agents have supplied a completed copy of KJC Bullion Account Registration Form - Personal as well as supporting identification as outlined in KJC identification requirements and consent to these identification documents being used for compliance and verification purposes as required

(See KJC Identification help form for more information)

I agree, the above listed agent is authorised to collect on behalf of the entity until written notice is provided otherwise.

Directors Name:

Directors Signature:

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Admin Use:



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# KJC Bullion - Registration Help Form

To complete your verification simply log onto your KJC account at <https://www.kjc-gold-silver-bullion.com.au> and follow these steps once you have logged on:

1. Click **Account**
2. Click **Identification**
3. Select either **Biometric** or **Manual** and follow the prompts.

\* **Biometric** verification is the quickest way to complete your ID. Simply take a photo of your photo identification (e.g. Drivers license or passport) and then take a photo of yourself. Once complete email a copy of your photo identification to KJC at [compliance@kjc.com.au](mailto:compliance@kjc.com.au) along with a completed copy of this form. Please note we will require a piece of photo identification with your current valid address so if you choose to supply your Passport we will require a secondary piece of identification such as a water, gas or electricity bill, council rates notice, bank statement or phone bill etc.

\* **Manual** verification can be completed online by uploading the details for your primary piece of photo identification (must include current address e.g. Drivers license) as well as the details of your secondary piece of identification such as your Medicare card or Passport. Please note that for all manual verifications you will be required to complete a short KJC Compliance video call either via Facetime or Zoom.

Once you have completed either your Biometric or Manual verification online please email the KJC Compliance team to notify them and provide a completed and signed copy of this form.

\*\* If neither of the above verification methods are suitable you are also able to email a copy of your primary and secondary pieces of identification through to the compliance team at [compliance@kjc.com.au](mailto:compliance@kjc.com.au)


If at any point you require assistance completing your verification please do not hesitate to contact our KJC Compliance team either at (02) 9290 1244 or [compliance@kjc.com.au](mailto:compliance@kjc.com.au)



## KJC Bullion - Entity Help Form

If you are registering a company, SMSF or trust KJC require a current company extract report in addition to other entity documents. This report is available from ASIC directly at [www.asic.gov.au](http://www.asic.gov.au) or KJC can run this report for you at a charge of \$35.

See below for a sample report.



**ASIC**  
Australian Securities & Investments Commission

### Current Company Extract

**Name:** ASIC Company Pty Ltd  
**ACN:** 000 000 123

**Date/Time:** 1 January 2011 AEST 10:00:00 AM

This extract contains information derived from the Australian Securities and Investment Commission's (ASIC) database under section 1274A of the Corporations Act 2001.

Please advise ASIC of any error or omission which you may identify.

**Current Company Extract** **ASIC Company Pty Ltd**  
**ACN 000 000 123**

Organisation Details	Document Number
<b>Current Organisation Details</b> Name: ASIC Company Pty Ltd ACN: 000 000 123 ABN: 11 000 000 123 Registered in: Victoria Registration date: 01/01/2011 Next review date: 01/01/2011 Name start date: 01/01/2011 Previous state number: BN0000123 Status: Registered Company type: Australian proprietary company Class: Limited by shares Subclass: Proprietary company	000 000 123

Address Details	Document Number
<b>Current</b> Registered office address: 123 New Street Melbourne VIC 3000 Start date: 01/01/2011 Principal place of business address: 123 New Street Melbourne VIC 3000 Start date: 01/01/2011	000 000 123

Officeholders and Other Roles	Document Number
<b>Directors</b> Name: John Citizen Address: 123 New Street Melbourne VIC 3000 Born: 01/01/2011 Appointment date: 01/01/2011 <b>Secretaries</b> Name: John Citizen Address: 123 New Street Melbourne VIC 3000 Born: 01/01/2011 Appointment date: 01/01/2011	000 000 123

**01/01/2011 AEST 10:00:00 AM** 1

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ACN: 000 000 123  
ABN: 11 000 000 123

**Share Information**

**Share Structure**

Class	Description	Number issued	Total Amount Paid	Total Amount Unpaid	Document Number
ORD	Ordinary Shares	1	1.00	0.00	000 000 123

**Members**

Note: For each class of shares issued by a proprietary company, ASIC records the details of the top twenty members of the class (based on shareholdings). The details of any other members holding the same number of shares as the twentieth ranked member will also be recorded by ASIC on the database. Where available, historical records show that a member has ceased to be ranked among the top twenty members. This may, but does not necessarily mean, that they have ceased to be a member of the company.

Name: Jane Citizen  
Address: 123 New Street

Class	Number Held	Beneficially Held	Paid	Document Number
ORD	1	No	Fully	000 000 123

**01/01/2011 AEST 10:00:00 AM** 2

**Charges Summary**

On 30 January 2012, the Personal Property Securities Register (PPSR Register) commenced. At that time ASIC transferred all details of current charges to the PPS Register. ASIC only provide details of satisfied charges prior to that date. Details of current charges, or charges satisfied since 30 January 2012 can be found on the PPS Register, [www.ppsr.gov.au](http://www.ppsr.gov.au)

**Documents**

Note: Where no Date Processed is shown, the document in question has not been processed. In these instances care should be taken in using information that may be updated by the document when it is processed. Where the Date Processed is shown, but there is a zero under No Pages, the document has been processed but a copy is not yet available.

Date received	Form type	Date processed	Number of pages	Effective date	Document number
01/01/2011	123 Form Description	01/01/2011	1	01/01/2011	000 000 123

**Annual Return Document List**

Year	Return due date	Extended due date	AGM due date	Extended AGM due date	AGM held date	Outstanding
2011	01/01/2011	01/01/2011	01/01/2011	01/01/2011	01/01/2011	No

\*\*\*End of Extract of 3 Pages\*\*\*

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